

# Online Short Course on Project Management Principles, Practices and Scheduling

Presented by Graduate School of Technology Management, University of Pretoria

**PMI: 20 PDU Hours**

**ECSA: 5 CPD Points**

**SACNASP: 5 CPD Points**

## Who should attend this online course?

This online short course is designed for you if you seek practical project management expertise.

The course is ideal for persons involved in or associated with projects, whether as project managers, planners, project team members, or senior management.

This course earns you credits towards the Programme in Project Management (PPM), most popular since 1997.

## How is the course presented?

- Study when and where it suits you (as long as you have an appropriate internet connection).
- The course is presented through virtual sessions on a user-friendly online learning platform.
- To complete the course requires at least 20 hours, and you must complete it within about 8 weeks.

## What will I learn during this course?

- How to initiate a project
- How to plan the project by
  - identifying and analysing the stakeholders
  - developing a project scope statement (and controlling changes to the project scope)
  - developing a work breakdown structure and a responsibility matrix to clarify roles and responsibilities
  - developing and analysing a network diagram
  - determining relative priorities of activities (including the critical path)
  - developing a Gantt chart
  - determining the workload on resources.
- Understanding the role of software systems
- How to control project progress.

During the course you will develop a Project Plan. If you are employed, this plan can be of value to your employer

## Recognition of the certificate

- The PMI internationally recognizes the course as 20 PDU Hours
- ECSA recognizes the course, earning 5 CPD points
- SACNASP recognizes the course, earning 5 CPD points
- The University of Pretoria certificate of successful completion is awarded by the undisputed leaders in project management in SA, the Department of Engineering and Technology Management, University of Pretoria
- The course earns credit for the popular *Programme in Project Management (PPM)*.

## Course fee

The all-inclusive fee (including a textbook delivered by courier) is R9660-00 (VAT incl.)

Course fees are payable in full 14 days before the course start date. Proof of payment can be submitted to [enrolments@enterprises.up.ac.za](mailto:enrolments@enterprises.up.ac.za)

For more information (including start date), please visit [www.ppm.up.ac.za](http://www.ppm.up.ac.za)

## Specific requirements:

- Delegates must have a computer with access to an internet connection, with sufficient data to connect to the portal and to participate in the course.
- The latest version of Google Chrome or Mozilla Firefox web browsers must be used to access the course material (other browsers, especially Internet Explorer are not officially supported).
- The device must have a properly installed, activated and/or plugged-in-microphone.
- Course content may include videos and delegates must be able to access external sites(e.g YouTube).
- The device should ideally have a properly installed, activated and/or plugged-in-webcam.

## Admission requirements

Prospective delegates should at least have National Senior Certificate (Grade 12).



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[www.ppm.up.ac.za](http://www.ppm.up.ac.za)

## Course leader

**Prof Herman Steyn**  
Faculty of Engineering,  
Built Environment and Information  
**Email:** herman.steyn@up.ac.za



## Registration and enquiries

**Client Information Centre**  
**Tel:** +27 (0)12 434 2500  
**Fax:** +27 (0)12 434 2505  
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## Accreditation and certification

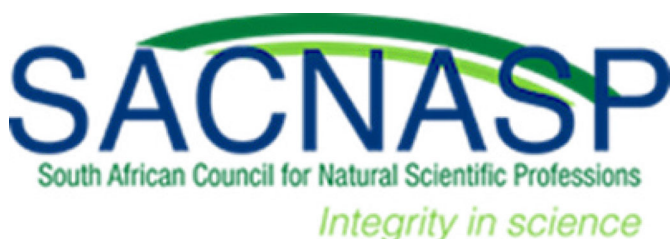
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## The certificate issued upon successful completion is recognised by:

- The international Project Management Institute (PMI) - 20 PDU hours (professional development unit hours).
- The Engineering Council of South Africa (ECSA) - 5 CPD points.
- SA Council for Natural Scientific Professions (SACNASP) 5 CPD points.



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